



Department of Human Resources & Civil Service

Job Announcement
Please Post Conspicuously

Maggie Brooks
County Executive

Brayton McK. Connard, SPHR
Director

TITLE: SUPERINTENDENT OF PARKS AND GOLF (Provisional* Appointment)

SALARY: \$58,330 - \$75,222 annually

LOCATION: Monroe County Parks Department

JOB SUMMARY:

This is a supervisory position responsible for the maintenance of fairways, tees, greens, rental facilities, trees, shrubs and grass areas in the parks and on the golf courses. Duties involve budgeting, planning and reporting as well as administering and coordinating golf course contracts and agreements. Supervises all maintenance and expenses associated with Golf Course Operations, including supplies, chemicals and fertilizers. The employee reports directly to, and works under the general supervision of the Director of Parks. General supervision is exercised over subordinate staff.

MINIMUM QUALIFICATIONS (Proposed): EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Agronomy, Horticulture, Landscape Architecture, Parks Maintenance, Turf Management or related field PLUS three (3) years of paid full-time or its part-time equivalent professional experience in golf course and park operations and maintenance, OR;
- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in Agronomy, Horticulture, Landscape Architecture, Parks Maintenance, Turf Management or related field, PLUS six (6) years of paid full-time or its part-time equivalent experience as defined in (A) above, OR;
- (C) Any equivalent combination of education and experience as defined by the limits of (A) and (B) above.

In addition to the minimum qualifications the following factors will be considered:

- Time and Attendance Record
- Performance Evaluations

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment.

Send Civil Service Application to:

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES
39 WEST MAIN STREET – ROOM 210
ROCHESTER, NEW YORK 14614

SPECIAL REQUIREMENTS:

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

Posting Date: September 16, 2014

Posting Deadline: September 30, 2014

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.